

_____ (Program Name)

SIGN-IN/OUT AUTHORIZATION - AGE WAIVER REQUEST

Completing this waiver request does not guarantee the request will be approved. Minimum age that will be considered for a waiver request for an individual authorized to pick up or drop off a program participant is age 11.

This letter is confirming approval for _____ (authorized individual) age _____, whose date of birth is _____ (date of birth), to be authorized to sign in and out _____ (Participant Name) from the specified program as an exception to the minimum age requirement of 14.

Note: The ePACT online registration form 'authorized Pick-up List' section must also be updated.

REASON:

Below, for each specific day, list the times the authorized person will be dropping off or picking up your child:

Sign-In Authorization

Parent/Guardian Initials: _____

Start Date: _____ End Date: _____

Sign-In Day(s)/Time(s) – No later than the time listed.

| Days | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------|--------|---------|-----------|----------|--------|
| Time in | | | | | |

Sign-Out Authorization

Parent/Guardian Initials: _____

Start Date: _____ End Date: _____

Sign-Out Day(s)/Time(s) – No earlier than the time listed.

| Days | Monday | Tuesday | Wednesday | Thursday | Friday |
|----------|--------|---------|-----------|----------|--------|
| Time out | | | | | |

I hereby authorize, the above-named person, to sign my child in and/or out (within the dates and times listed above). I understand that the City of Seattle, Seattle Department of Parks and Recreation, Associated Recreation Council, and their associated officers, employees, and volunteers are not responsible for my child prior to sign-in nor after sign-out from the program.

Parent/Guardian Signature

Parent/Guardian Name Printed

Date

Authorized Individual Signature

Authorized Individual Name Printed

Date

Site Staff Signature

Staff Name Printed

Date

ARC AOS Approval

Date

SPR Zone Manager approval

Date