

2023 STANDARD PROCEDURES FOR ADMINISTERING, RECORDING, AND HANDLING MEDICATION AT THE WHEELING PARK DISTRICT

The Wheeling Park District recognizes the obligation to make reasonable accommodations for guests with special needs that may need to use medication in the treatment of an illness or disability while participating in recreation programming.

To minimize the administration of a medication dispensing program, parents or guardians are asked if the participant can be medicated prior to entering the program. The procedures below should only be used when it is absolutely necessary to administer medication to a child during program hours.

The parent/guardian must:

1. Complete all medical information in Epact.
2. For daily oral medication, pills must be placed in individual envelopes, provided by the Park District, and separated by day. On the envelope, include the child's name, medication, dosage, and time of day medication is to be given. Give envelopes to camp leaders.
3. Along with written instructions from a physician, parents must verbally communicate with camp staff regarding specific instructions for medication.
4. Epi pens, inhalers, etc., must be sent in a large zip lock bag with the child's name written boldly on the bag in black permanent marker. These items can be stored overnight upon the parent's request.

Waiver & Release of All Claims and Indemnification

I recognize and acknowledge that there are certain risks of physical injury in connection with the administering of medication to my minor child. Such risks include, but are not limited to, failing to properly administer the medication, failing to observe side effects, failing to assess and/or recognize an adverse reaction, failing to assess and/or recognize a medical emergency, and failing to recognize the need to summon emergency medical services.

In consideration of the Wheeling Park District administering medication to my minor child, I do hereby fully release or discharge the Wheeling Park District, and its officers, agents, volunteers and employees from any and all claims from injuries, damages and losses I or my minor child may have (or accrue to me or my minor child), and arising out of, connected with, incidental to, or in any way associated with the administering of medication.

I further agree to protect, indemnify, save, defend and hold harmless the Wheeling Park District from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses (including reasonable attorney fees) for which Wheeling Park District may become obligated by reason of the possession, self-administration, or use of medication; except to the extent caused by the willful and wanton conduct of the Wheeling Park District.

Specific to Inhalers and Auto-Injectors:

Please read this section carefully, and be aware that pursuant to the Illinois Asthma Inhalers at Recreational Camps Act, 410 ILCS 607/1 *et seq.*, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain in connection with the possession, self-administration, or use of medication, including, but not limited to the use of an epinephrine auto-injector or inhaler at the camp or at any camp-sponsored activity, event, or program; except for claims arising out of the willful and wanton conduct of the Wheeling Park District.

As parent/guardian of the identified participant, I verify and attest that my child/ward has the knowledge and skills to safely possess, self-administer, and use an epinephrine auto-injector or inhaler in a camp setting.

As stated above, I also recognize and acknowledge that there are certain risks of physical injury to participants' possession, self-administration, or use of medication, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said possession, self-administration, or use of medication.

I have read and fully understand the above waiver and release of all claims and indemnification.