

Welcome to Washington Township Park 2022 Camp Programs!

We are excited that your camper will be joining us for a fun filled break in the park. This handbook was developed as a reference guide for our camp policies and procedures. Please note that additional policies and procedures may be added as needed. You will be notified via email of any updates or changes to our Camp Procedures.

Contact Information

Camp Director:
Melissa Thompson
mtthompson@avonfd.org
317-745-0785 extension 424

Park Website for Camp Information & to Register:
www.washingtontwpparks.org

Washington Township Explorer Camp Facebook Page.
This is a private camp parent fb page monitored by park staff.

MISSION

In 2011 Avon Kids Camp was established as a nonprofit day camp for kids in Washington Township and the surrounding community for age's preschool to middle school. We believe that the camp experience is essential to every child's growth with the positive impact of unstructured play, being physically active and in nature. We provide an inclusive space where campers can find their place in nature, explore, take risks, embrace their unique selves, grow relationships with peers and staff, learn new skills, build resilience and be inspired at camp.

Registration & Enrollment

Payment and enrollment for each session is done through our online registration system at. <http://www.washingtontwpparks.org/registration.html>
You will not be able to drop off any form of money with your camper.

Explorer Summer Camp-Grassy area across from the playground at the upper park of Washington Township Park.

Camp Hours: 7am - 6pm Monday-Friday.

Daily Rate-\$35 Weekly Rate-\$175

Little Explorer's Preschoool Camp- Lower Park of Washington Township at the Bluejay Shelter near the splash pad.

Camp Hours: Tues/Thurs 9-12pm or 1-4pm

Weekly Rate-\$40

Jr. Naturalists Camp-Pecar Park 5203 E. CR. 150 N. Avon

Camp Hour: 9am-3pm Monday-Friday

Weekly Rate-\$150

MAP Camp (Murphy Aquatic Park)- 625E. Avon

Camp Hours: Coming Soon! Monday & Wednesday

Weekly Rate: Coming Soon!

Explorer Fall Break Camp- Pecar Park 5203 E. CR 150 N Avon

Camp Hours: 7am-6pm Monday-Friday

Daily Rate-\$35 Weekly Rate- \$175

Explorer Spring and Winter Camp- Pavilion Center at lower park at Washington Township Park

Camp Hours: 7am-6pm Monday-Friday

Daily Rate-\$35 Weekly Rate- \$175

Cancellation Policy

Please notify the Camp Director by email at mtthompson@avonfd.org with any cancelations.

Full Refund- you must notify the Camp Director by email at least 10 business days ahead of time if you plan on not having your camper attend the day(s)/week(s) for which they are currently enrolled.

Household credit-(credit to your account to use towards future camp days) you must notify the Camp Director by email at least 24 hours prior to your child not attending camp.

Late Pick-Up Fee

If it becomes apparent that tardiness is a reoccurring issue during pickup, the Director will notify you to discuss late fee assessments. Parents will be charged \$1 per minute

should late pickups continue. In the event of 5 or more late pickups the Camp Director can request removal from camp.

Daily Schedule

• 7:00am - 9:00am	Drop-off/ Free Choice
• 9:00am - 9:15am	Morning Meeting/Form Groups
• 9:15am - 10:15am	Morning Rotation 1
• 10:15am - 11:15am	Morning Rotation 2
• 11:15am - 12:00pm	Morning Rotation 3
• 12:00pm - 1:00pm	Lunch/Free-Time
• 1:15pm - 2:15pm	Afternoon Rotation 1
• 2:15pm - 3:15pm	Afternoon Rotation 2
• 3:15pm - 3:30pm	Afternoon Snack
• 3:30pm - 4:30pm	Afternoon Rotation 3
• 4:30pm - 6:00pm	Pick-up/Free-Time

Daily Activities: A weekly theme will be determined, and time blocks are prepared prior to camp outlining games, crafts and activities that will take place on a daily basis. Every forty-five minutes to an hour of the day is identified with a specific activity geared to providing a positive camp experience. To ensure proper supervision and age-appropriate activities, campers will be divided into groups by age

Prevention at Camp from COVID 19:

Drop off: Parents will be dropping off using our drive through service. Cars will pull up to the drop off area and let your camper out of your vehicle. Look for the specified drop off/pick up signs and banners. Counselors may check the camper's temperature using a forehead thermometer.

During lunch: Campers will stay with their groups of 10 and have a picnic style lunch throughout the park with their counselor. Lunch time will also be cleaning time to sanitize all equipment that has been used by staff and campers including bathrooms, shelters and the playground.

Pick up: Pick up will occur in the same location as drop off. Parents will pull up to the pickup area and a counselor will get your child, sanitize their hands and load them into your car. All campers must have a parent/guardian check them out with the checkout counselor at the checkout location. Parents must show their pickup card or ID to the checkout counselor before leaving. We want to be 100% positive when a child leaves our care that he/she is leaving with the correct person. If a guardian is not able to pick up a camper or a camper needs to be picked up early, please notify the counselor at drop-off.

Counselors: Camp will consist of our Lead Counselor in addition to our qualified counselors to care for your child. All Camp Staff are First Aid and CPR certified. Avon Kids' Camp follows the American Camp Association's 1:10 guideline for counselor/camper ratio.

Camp Attire:

- Campers should wear clothing that is durable and comfortable and appropriate for the weather. Gym shoes are recommended. No open toed shoes
- For Summer Only-Campers should wear their camp shirt each day. Each camper receives one shirt with registration. Last year's camp shirt will be accepted or any bright blue shirt. Extra t-shirts are available for an additional charge of \$10.
- A hat is highly recommended.
- Campers get dirty and wet (would anything other than this response equate to FUN?!) so please send extra clothing/shoes in case your child needs to change and a plastic bag to store wet items.
- If you have a special event taking place directly after camp that day, we recommend that you send clothing for your camper to change into at the end of the day.
- Please apply sunscreen and bug spray on your camper before coming to camp. Counselors will reapply, as necessary.

Daily Personal Items:

- Campers who are enrolled full day should bring a lunch in a marked bag or container. If items need to remain cold, place icepacks within the lunch. An afternoon snack will be provided. Children with special diets can bring special foods as needed. If there is a food allergy, please tell a counselor at check in each day.
- Campers should bring a refillable water bottle. Water refills will be provided throughout the day.
- Swimsuit, towel and sunscreen in case we play in the creek or splash pad. (Summer Camp only)

Camp offers a wide range of activities. Please leave any electronic items at home including cell phones. Washington Township Parks & Recreation Department is not responsible for the loss or damage to these items if brought to camp. Please help us to provide our campers with a proper outdoor learning classroom!

Camp Communications: In the summer, a weekly newsletter will be posted on the Facebook page with information detailing the upcoming camp week, including any special items campers should bring on certain days. Every effort will be made to adhere to the activities listed; however, occasional changes may be made to improve the quality of the camp experience. These newsletters will be posted on Fridays. All other camp program information will be posted on FB and through email.

Special Events & Guests: Each week we will try to have special guests and events going on during camp. Special activities will be identified on the newsletter. Some speakers or events may not be announced until the week prior.

Equal Access: No eligible participant shall, on basis of race, sex, creed, sexual orientation, national origin or disability be denied equal access to programs, activities, services or benefits or be limited in the exercise of any right, privilege, advantage or opportunity. Upon registration

or entry into the program, the parent/guardian will be solicited for information regarding special accommodations needed.

Illness/Injury: Camp staff will care for minor bumps and bruises and notify parent/guardian immediately through our online Injury Report sent by email.

Parent/Guardian will be notified immediately if a camper becomes ill or sustains an injury of a serious nature. Please do not bring your child to camp if they feel ill, or have had a fever, constant cough, vomiting or diarrhea in the last 24 hours. Please do not bring children who have lice or are injured to the extent to where they cannot participate in activities without the possibility of further injury. Children with a fever or constant cough will be sent home immediately. Parents will be given 45 mins to pick their sick camper up from camp.

Administration of Medication: If possible, avoid bringing medications to camp by arranging the time of dosage so the camper receives medication at home. If campers **do** need to take medication, please give the medication to a counselor at drop off and make sure medication has the campers name and instructions attached along with the Medication Consent Form.

Sunscreen and Insect Repellent: Sunscreen and insect repellent provided by parent/guardian may be left at camp for the camper's use. It must be in the original container labeled with the camper's name. Campers should have sunscreen applied before arriving to camp. Counselors will reapply as needed throughout the day.

Inclement Weather Plans:

Heat Advisory: In the event of a heat advisory, the campers will be in or around an air conditioned building. This provides campers the opportunity to have cool air when it gets hot. Frequent breaks will be taken to avoid any heat-related illnesses and water will be available to campers throughout the day. End of the day pick-up location will be sent through the ePact app.

Thunderstorms: In the event of a thunder or electrical storm, the campers will be in a building. Let it be noted that children may be allowed to play in the rain when thunder and lightning are not present. End of the day pick-up location will be sent through the ePact app.

Unauthorized Departure: In the event a child leaves or runs away from the camp program without authorization the following steps will be taken.

1. Staff will encourage the child to return voluntarily.
2. If the child leaves camp grounds Avon Police will be notified to locate the child
3. A Parent/Guardian will be notified.
4. A behavior incident report will be completed, and
5. Repeat occurrences may result in suspension or termination from the camp program.

Camper Rules

- Respect and obey all counselors and camp staff.
- Respect the park and park property.
- Obey all playground and parks rules.
- No writing on park equipment.
- Do not sit or stand on picnic tabletops.
- Keep your hands and your feet to yourself.
- No throwing sand, rocks or any other item not meant to be thrown.
- Be respectful of other campers - name calling or bad language will not be permitted.
- Respect all camp property and equipment.
- Sports equipment may only be used for its intended purpose.
- Return all camp equipment to its proper location after you are done using it.
- Pick up any trash before leaving an activity area (crafts, sports equipment, lunch, etc.).
- Stay in your group's designated area. Please do not take restroom breaks without permission from your counselor.
- Weapons of any kind are not allowed at camp.
- Do not talk to strangers. Tell your counselor immediately if you are approached by a stranger.
- Do not bother animals or their homes. Do not feed animals.
- Be respectful of everyone, including those who are not in camp such as park staff or other park users.

Please make sure your child has a full understanding of the rules and consequences before the first day of camp. Counselors will review rules with campers on Monday mornings and as needed.

Camp Behavior Management Policy

Our camp behavior management will consist of using the time out system. First offense, campers are given a verbal warning. Second offense, campers are pulled from the activity in time out. Third offense, camper will be sent to see the Camp Director or Park Director and will help with an unpleasant task such as picking up trash around the park or helping to clean up an extra messy activity. An incident report will be sent to the parent. Fourth offense, parents are called, and camper is sent home.

The Washington Township Park Director reserves the right to remove any child from camp if he/she feels that they are a direct threat to any staff member or participant in the program.

Any verbal or physical abuse of any staff member or camper by a camper or parent/guardian will result in immediate dismissal.