

2019 Camp FUNshine Information

GENERAL CAMP INFORMATION

LOCATION

Camp FUNshine is located in the gym at Matthews Elementary School. To enter the gym, park in the parking lot on McDowell St (in a parking space, do not park along the fence), enter through the green fencing where the picnic tables are, and enter through the door on the right. The gym will be your first left.

CAMP TIMES

Camp FUNshine runs from 9am-5pm. You cannot drop off your child earlier or later than these times unless you have signed up for pre/post camp. Please notify staff ASAP if you are dropping off late or picking up early. Our field trips are scheduled based on time and we cannot wait for you and your child if you are late as it would affect the entire field trip. If you are running late on a field trip day and you would like your child to attend, you may have to meet us at the field trip location.

PRE/POST CAMP

Pre/post camp is offered each week of Camp FUNshine but campers must be registered in advance. The hours of pre-camp are 7:30am-9am, and post-camp is 5pm-6pm. No camper can arrive prior to 7:30am, and cannot stay later than 6pm. There is a fee of \$1 per minute that must be paid immediately should you pick up your child later than 6pm.

SIGN IN/OUT

You will need to sign your child in and out of camp each day at the camp location. Counselors will be present and available should you have any questions or concerns at those times.

WHAT DO I NEED FOR CAMP?

Belongings: Please label ALL belongings. Personal belongings should be kept in a bag or backpack. Camp FUNshine follows public school's policy on cell phones and electronic devices. These are allowed to be carried in the child's backpack, but must be turned off during camp hours. We strongly discourage campers bringing these items to camp. The Town of Matthews Parks, Recreation and Cultural Resource Department and Camp FUNshine staff are not responsible for lost/stolen items.

Clothing/Shoes: Campers need to wear closed-toe shoes to camp each day. Flip flops or other open-toe shoes are not permitted. Campers will participate outside and in physical activities each day, so closed-toe shoes are extremely important to ensure safety for each camper. Campers can wear shorts and a t-shirt to camp each day. Please make sure that clothing is appropriate, including the length of shorts, length of shirts, and no inappropriate graphics or text on shirts. Campers will have a camp t-shirt that they will need to wear on field trip days.

Lunch/Snacks: Campers must bring a lunch with them to camp each day. This lunch will need to include items that do not require refrigeration or a microwave as we do not have access to either. An icepack in the lunchbox should keep it cool until lunch. We do provide an afternoon snack and drink (juice box and

pretzels/crackers/granola bar/etc.). If your child would like additional snack items or different items, please pack them with their lunch.

Sunscreen/Bug Spray: Staff is not permitted to apply sunscreen, insect repellent or lotion to children. Campers may bring sunscreen and/or insect repellent to camp to apply themselves with help from staff. All sunscreen must be in the original container labeled with the child's name. Be sure to apply sunscreen and insect repellent to your child before camp.

Swim Days: We will swim three days a week, and some field trips may include water play or water activities. We will notify you ahead of time of these days. Please pack a bathing suit and a towel in their bag on these days. You may also pack flip flops or water shoes on these days.

PREVENTING THE SPREAD OF ILLNESSES

Please keep children home if they show signs of illness including vomiting, diarrhea, rashes or a temperature of over 100 degrees. If a camper becomes ill, parents must pick up the sick child immediately. Children must be free of illness for 24 hours before returning to camp. Parents should notify staff within 24 hours if any member of the household develops a communicable disease and immediate notification if it is a life threatening disease. Notifications are posted when communicable disease outbreaks occur at camp.

BEHAVIOR MANAGEMENT

All participants must read and be aware of the camper Rules of Conduct which states children must be able to demonstrate the following with minimal direction: (1) must be able to maintain personal care without staff support; (2) stay with assigned group; (3) respect others (listen, follow directions, use appropriate language, keep hands to oneself); (4) maintain self-control. For inappropriate behavior, parents will be notified verbally and/or in writing with notification of further action. For aggressive behavior, parents will be notified immediately and may be asked to pick up their camper. Camp FUNshine reserves the right to immediately dismiss a child from any program.

DISCIPLINE POLICY

We want Camp FUNshine to be a great experience for all campers. Misbehavior not only takes away from the experience of the camper misbehaving, but also impacts the other campers and counselors. It also limits the activities that we are able to do, with precious time spent correcting misbehavior. The procedure that counselors will follow when dealing with misbehaviors:

- 1st occurrence: Verbal warning and discussion with staff
- 2nd occurrence: Limiting of camp activities
- 3rd occurrence: Parent contact. Depending on the severity of the behavior, camper may be asked to leave camp for the day.
- Physical altercations or aggressive behaviors will immediately move to Parent Contact step and parent may be asked to pick up their child immediately. More than one physical altercation or aggressive behavior will lead to the suspension from camp activities, and no refund will be provided for missed day(s).

POOL REGULATIONS

Camp FUNshine swims three times a week at Sardis Forest Swim Club. Sardis Forest Swim Club requires children to pass a proficiency test to go in water above their shoulders and will receive a wristband on Monday, with the color depicting their swim level and pool area access. Please keep this wristband on them all week. Campers must wear a bathing suit in the pool. Campers with symptoms of skin infections, rashes or open wounds are not permitted in the pool. Parents must sign the swim club waiver form before their child can participate in swimming.

EVALUATIONS

Parents are asked to complete an evaluation form for each week of camp that their child attends. This survey will be emailed at the end of each week of camp.

CONTACT INFORMATION

Staff contact information, including the camp phone number, will be given out at the Meet the Counselors night on June 13 from 5:30pm-7:30pm.

Should you need other information or to speak to staff, please contact:

Melissa Johnson

Cultural Recreation Manager

704-708-1262

mjohnson@matthewsnc.gov

You can also contact the Matthews Community Center at 704-321-7275.