



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

MADISON AREA YMCA

Authorized Pick Up/Court Order Special Situations

Child's Name _____ Program: _____

The Madison Area YMCA serves children with a wide variety of special authorized pick up/court order situations. In order to assure the safety of all of our program participants, we request that you read, answer, and sign the following information. Please remember that you are also responsible for keeping us informed of any changes that occur.

The Madison Area YMCA will be responsible for your child when he/she is in our care. When a child is dropped off directly at our facilities, we define "our care" as the person dropping off the child signing him/her into their program AND receiving acknowledgment from a caregiver or counselor. Children over the age of twelve (12) may walk to and from the Family Center; however, they must have a note from home giving them this permission. Children over twelve may not leave the care of The Madison Area YMCA until they are dismissed by a counselor.

We believe it is in your child's best interest that he/she is aware who can pick them up from the center. This enhances the child's teacher or counselor's ability to protect a child from strangers or unauthorized person(s). Children should report to their teacher or counselor if they see any unauthorized person or any attempted abduction.

General Information

When a person(s) fitting the description on the court order either approaches the Center or the child, the main office will be notified. A phone call will be made to the police and the custodial person listed on the registration form. We will bring the child inside. All attempts will be made to keep the child safe, while on Madison Area YMCA grounds or offsite. Offsite can include a field trip, walk, or other location away from our facilities. The safety of the entire group of children must also be considered.

The following documents are required and must be kept updated:

1. Copy of the Court Order/Restraint
2. Recent photograph of the person(s) who cannot approach or pick up your child.
3. Recent photographs of the people who can pick up your child.
4. Recent photograph of your child.

Please complete and sign the reverse side

F.M. Kirby Children's Center
54 East Street
Madison, New Jersey 07940

Family Center
111 Kings Road
Madison, NJ 07940



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Please answer the following questions:

1. Does your child know that they are not to go with or speak to the person(s) named in the court papers? ☐ Yes ☐ No

2. Do you know what type of vehicle this person may be driving? ☐ Yes ☐ No

If you checked "Yes", please describe the vehicle: _____

3. What do you feel your child's reaction would be should this person(s) show up at the facility?

☐ Child will start to cry

☐ Child will go with them

☐ Other: _____

4. Are there any other special concerns you have concerning this matter? _____

**THE ABOVE INFORMATION WILL BE SHARED WITH STAFF
ON A "NEED-TO-KNOW" BASIS.**

I have read, answered and agreed to all of the conditions in this policy. I will keep the Madison Area YMCA informed of any changes that occur.

Parent Signature

Date